

PERSONNEL COMMISSION

Minutes for January 24, 2022

Regular Meeting

The Chico Unified School District Personnel Commission met in regular session at the administration building on January 24, 2022. The following were present:

Commission Members: By Phone Gloria Bevers, Chairperson
Beverly Patrick, Vice Chairperson
Scott Jones, Member

Staff Members: David Koll, Executive Director-Human Resources
Christina Macaluso, Classified Human Resources Assistant

Others: Visitors

Beverly Patrick, Vice Chairperson, called the meeting to order at 4:12 pm.	Call to Order
Visitor, Jim Hanlon, was welcomed.	
The minutes of the December 17, 2021 regular meeting were considered and approved. (MSC) Jones/Bevers	Minutes Approved
<p>David Koll, Executive Director-Human Resources, reported:</p> <ul style="list-style-type: none">Mr. Koll reviewed the status of positions being filled in the District. As stated before, classifications that are difficult to find candidates for have been hired above Step 1. Since the beginning of the school year, we have filled 60+ Instructional Paraprofessional positions. Although staff are consistently out due to COVID, positions are still getting filled. Mr. Koll also reported that the number of candidates who do not have to take the IP examination has dropped since raising the hourly rate upon hire.Mr. Koll gave an update on the 3 ranks within the temporary MOU between CSEA and the District. Since the amendment to the top ranks, a wider range of qualified candidates have been reached. It was also reported that no major negative impact has occurred since the approval of the MOU.For some comparison, Mr. Koll announced that last year the HR department completed 48 total recruitments. So far this year, the HR department has already completed 59 recruitments.Cross-training between the HR department continues with the front desk, Workers' Compensation, leaves of absence, and recruitments. Mr. Koll expects that one of our employees on maternity leave to return some time in the Spring.	Director's Report
Job Announcement(s) for Accountant, Behavior Specialist, Cafeteria Satellite Manager, Delivery Worker, Instructional Assistant-Bilingual, Instructional Assistant-Computers, Instructional Paraprofessional, Preschool Assistant and School Bus Driver-Type 2 were considered and approved. (MSC) Bevers/Jones	Job Announcements Approved
Eligible List(s) for Cafeteria Assistant, Campus Supervisor, Custodian, Instructional Assistant-Computers, Instructional Paraprofessional-Intensive Behavior Interventionist, Instructional Paraprofessional, Registrar, and School Office Manager were considered and approved. (MSC) Jones/Bevers	Eligible List Approved

Seniority List(s) for Cafeteria Assistant, Delivery Worker, Elementary Counseling Assistant, Financial Specialist, Health Assistant, Instructional Assistant-Computers, Instructional Paraprofessional-Intensive Behavior Interventionist, Instructional Paraprofessional, Maintenance Worker, Nutrition Services Purchasing Warehouse Coordinator, School Office Manager, Sr Account Clerk, Sr Equipment Mechanic, Sr Grounds Worker, Sr Maintenance Worker-Plumber, Targeted Case Manager-Bilingual (Spanish) were considered and approved. (MSC) Jones/Bever	Seniority Lists Approved
The new job description for Director-Payroll/Benefits was considered and approved. (MSC) Bever/Jones	Job Description Approved
The revised CUMA salary schedule was considered and approved. (MSC) Bever/Jones	Salary Schedule Approved
There were no suggestions or comments.	Suggestions and Comments
The 2020-2021 Personnel Commission Fifty-Second Annual Report was reviewed.	Annual Report Reviewed
The date of the next Personnel Commission meeting was scheduled for Monday, February 28, however it was changed to Tuesday, February 22.	Next Meeting
The meeting was adjourned at 4:44 pm.	Adjournment